

Board of Fire Commissioners  
Regular Monthly Meeting  
April 16, 2025

Minutes

The meeting was called to order at 7:00 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
  - Commissioner Kurt Martin
  - Commissioner Rick Oh
  - Chief Erik Weber
  - District Manager James Magerle
  - District Secretary/Treasurer Denise Spada
- Commissioner Brad Gaito and Commissioner Jeffrey Schondebare were both excused.

Salute to the Flag and a moment of silence.

Chief's Report:

- Chief Weber indicated that he would like to start looking at monitors for the ambulances and will contact Zoll and Stryker for quotes. Chief Weber reported that the Spring physicals have been completed as well as CPR training and would like to schedule a defensive driving class. Chairman Magerle suggested offering a defensive driving course to the training annually. Chief Weber stated he submitted *Return to Duty* letters for Department members T. Burke and P. Shea. Chairman Magerle asked Chief Weber to reinforce that members with a cast or boot should not be responding to alarms.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:  
Apparatus:

- 221 Huntington looked at cabinet L1 and ordered replacement sensor
- 227 PM oil change and NYS Inspection completed
- 2210 had body work repaired at Toms auto refinishing
- 2214 PM oil change and a shake in the rear corrected by Huntington
- 2216 Huntington replaced the driver side headlight

Equipment:

- All Weather replaced bad circulator pump for the domestic hot water
- Dispatcher Manganello replaced a bad pressure relief valve on the kitchen dishwasher
- All Weather conducted PM on the boiler
- Ordered & received 10 pairs of binoculars from the misc. line on the Chiefs budget

- Anderson fire equipment inspected the fire suppression system in the kitchen
- Diversified mechanical replaced the evaporator and blower assembly for the Walk-in refrigerator
- JDGC general contracting repaired training room grill
- Fourth stage performed PM and the NFPA air test on the air machine

Communications:

- Ordered 2 replacement portable radios for the ambulances and 4 spare portable radios
- Received 6 new spare pagers

Building and Grounds

- Backflow prevention device was inspected and tested
- Dispatcher Balletta removed old paneling & tile and installed new tile in the 2<sup>nd</sup> floor janitor closet
- Tierney & Courtney replaced broken glass on the south bay door
- Premier repaired a parapet drain that was installed backwards
- Harbor Irrigation inspected the lawn sprinkler system & activated it for the season

Personnel

- 133 hours of overtime were reported for the Month of March

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Oh, seconded by Commissioner Martin and unanimous.
- Correspondence:
  - Letter from the Inc. Village of Northport Fire Department asking for employee salary information as they are beginning contract negotiations. The Board had no objection to providing the requested information.
  - Quote for \$701.00 from Borg & Borg to add a sports rider to the Accident & Sickness Policy; no action taken.
  - District Secretary/Treasurer Spada presented the Investment Policy Statement from Main Street Financial. Commissioner Martin put forth a Resolution to Adopt the Investment Policy as presented by Main Street Financial. Resolution was seconded by Commissioner Oh and unanimous.

• Bills:

**PAID BEFORE THE MEETING:**

ADP	\$ 365.63
AFDSNY	\$ 125.00
AT&T Mobility	\$ 1,369.95
Met Life	\$ 2,120.96
National Grid	\$ 3,538.64
NYSHIP	\$ 23,693.03
Optimum	\$ 552.67
PSEG LI	\$ 21.31

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Wex Bank/Exxon	\$ 66.23
Wex Bank/Shell	\$ 165.91
Wex Bank/Sunoco	\$ 289.68
Verizon	\$ 863.85
Verizon	\$ 4,607.52

**Medicare Part B Reimbursements**

Bonnie Sammis	\$ 185.00
Doug Anthonsen	\$ 370.00
Judy McKenna	\$ 185.00
Laurence Northcote	\$ 370.00
Richard Riegel	\$ 185.00
Toni Riegel	\$ 185.00
William Kaiser	\$ 185.00

**PAID AFTER THE MEETING:**

Adept Technology	\$ 1,489.98
All Weather Heating & Cooling	\$ 834.85
CARR Business Systems	\$ 71.25
Centerport Fire District	\$ 29,886.00
Centerport Fire District	\$ 25,769.00
Chase/INK	\$ 6,317.94
Chevrolet of Smithtown	\$ 54,994.00
Chris Amendolare	\$ 750.00
Diversified Mechanical	\$ 1,650.00
Edmer Sanitary Supply	\$ 395.50
Edmer Sanitary Supply	\$ 308.50
Electronix Systems Inc.	\$ 124.80
Erik Weber	\$ 125.00
Erik Weber	\$ 87.79
ESO Solutions	\$ 274.05
Fast Rescue Solutions	\$ 6,715.00
FDM Preferred Insurance Co. Inc.	\$ 33,667.00
Fine Edge	\$ 170.00
Ferguson Enterprises	\$ 182.88
Firematic Supply Co.	\$ 332.40
Fourth Stage Inc.	\$ 1,587.03
GSB c/o M & T Bank	\$ 8,603.89
Harbor Irrigation	\$ 235.00
Hartford	\$ 643.68
Home Depot	\$ 1,397.58
Huntington Fire District	\$ 8,475.93
Huntington Fire District	\$ 1,179.63
IDS AutoShred	\$ 230.00
James Costanzo	\$ 62.37
James Magerle	\$ 55.92
John Dombrowski	\$ 750.00
K.C. Anna	\$ 125.00
Konica Minolta	\$ 53.88
Long Islander	\$ 25.41



Lund Valve Testing	\$ 55.00
Mark-A-Hydrant	\$ 1,436.30
Medical Priority Consultants Inc.	\$ 49.00
Michael Conforti	\$ 125.00
Motorola Solutions, Inc.	\$ 3,238.93
Mr. Suds	\$ 30.00
Premier Building & Renovations	\$ 33,514.53
ProClaim	\$ 1,819.74
ProClaim	\$ 1,466.84
Ready ReFresh	\$ 153.79
Robinson's Industrial Gas	\$ 97.39
Roger Ketcham	\$ 37.00
Sansio Inc.	\$ 4,675.00
Savasta Medical Services	\$ 1,000.00
SCM Products Inc.	\$ 334.00
Security Fire	\$ 551.50
Steve Lapp	\$ 125.11
Suffolk County Water Authority	\$ 89.24
Terminix	\$ 60.00
Tesori Digital Marketing	\$ 97.50
Tierney & Courtney	\$ 975.00
Tierney & Courtney	\$ 795.00
T.K Elevator Corp.	\$ 1,471.83
Tom's Auto Refinishing & Collision	\$ 810.50
W.B. Mason	\$ 79.98
West Marine Pro	\$ 979.80
William Glass	\$ 568.00

The bills were approved as read, (with the following to be paid out of the EMS Billing Account: ProClaim, Centerport Fire District and Sansio) on a motion by Commissioner Oh, seconded by Commissioner Martin and unanimous.

District Secretary/Treasurer Spada expressed some concern about the Building Equipment budget line. Commissioner Oh put forth a motion to institute a budget line transfer of \$60,000.00 from the Municipal Cooperative budget line to the Building Equipment budget line. The motion was seconded by Commissioner Martin and unanimous.

District Secretary/Treasurer informed the Board that the Repair Reserve and Accrued Liability Reserve budget line transfers were completed on April 14, 2025.

- Apparatus:
  - Unrelated to apparatus, Commissioner Martin indicated he would like to discuss potential changes to the LOSAP policy by either lowering the entitlement age or raising the benefit payment. After some discussion, it was agreed up to invite Anthony Hill from FireFly to come to a Department meeting to talk to the membership.
  - Commissioner Martin asked District Manager Magerle to look into the air pressure in the vehicles as he noticed it takes time for the pressure to go up. He also informed the Board that he would like to eliminate the long whip antenna on

the 80-vehicle as there is no longer a need for it. Commissioner Martin informed the Board that driver training is going well.

- Buildings and Grounds:
  - District Manager Magerle raised a discussion regarding the front ramp as there is one spot where mesh is coming through the concrete. He informed the Board that Premier indicated that if the crack was deeper than two inches, there was nothing they could do to fix it. Commissioner Martin and District Manager Magerle will reach out to Gerry Conway and discuss the possibility of applying a sealer.
  - District Secretary/Treasurer Spada asked about releasing the final payment to Premier for the Parapet project; District Manager Magerle informed the Board the work was finished and payment could be sent.
- Communications:
  - District Manager Magerle reported the Firehouse Attendant Nelson recommended getting a radio console for police transmissions. The approximate cost of the console is \$4,528.00. Commissioner Oh put forth a motion to move forward with the purchase of the radio console, seconded by Commissioner Martin and unanimous.
- Personnel:
  - No report.

There being no further business, a motion to adjourn the meeting was made at 7:42 p.m. by Commissioner Oh, seconded by Commissioner Martin and unanimous.

Respectfully submitted,



Denise Spada  
District Secretary/Treasurer

**Halesite Fire District**  
**Resolution of the Board of Fire Commissioners**  
**Resolution Number: 2025 - 7**

*In the matter of adopting a LOSAP Investment Policy Statement*

WHEREAS, the Fire District is the sponsor of a Length of Service Award Program (a "LOSAP") for the benefit of the Halesite Fire Department in accordance with Article 11-A of the New York State General Municipal Law (GML); and

WHEREAS, the Board of Fire Commissioners (the "Board") has recently retained Firefly Admin Inc. as third-party administrator to assist them with the administration of the LOSAP and Main Street Financial as Investment Manager of the LOSAP assets; and

WHEREAS, Main Street Financial provided a template Investment Policy Statement that governs how the LOSAP assets will be invested; and

WHEREAS, the Board asked Firefly to review the Investment Policy Statement for consistency with similar policies adopted by Firefly clients, and Firefly has stated that it was consistent with similar policies adopted by Firefly clients; and


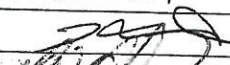
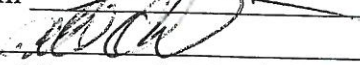
WHEREAS, the Board has determined the Investment Policy Statement reflects the parameters in which it would like the LOSAP assets to be invested by Main Street Financial;  
NOW, THEREFORE BE IT

RESOLVED, that the Board of Fire Commissioners hereby adopts the attached Halesite Fire District LOSAP Investment Policy Statement effective today, April 16, 2025.

RESOLVED, that the Chairman of the Board of Fire Commissioners is authorized to execute the Investment Policy Statement on behalf of the Board, with the District Secretary also signing as witness.

RESOLVED, that, the District Secretary is directed to provide a photocopy of the executed Investment Policy to Main Street Financial for their signature of the Acknowledgement of the receipt of the Investment Policy Statement.

Commissioner Martin put forth the motion to approve, Commissioner Oh seconded the motion, and upon roll call the vote of the Board was as follows:

Commissioner Magerle		<del>Aye</del> / Nay / Absent
Commissioner Gaito	ABSENT	Aye / Nay / <u>Absent</u>
Commissioner Martin		<del>Aye</del> / Nay / Absent
Commissioner Oh		<u>Aye</u> / Nay / Absent
Commissioner Schondebare	ABSENT	Aye / Nay / <u>Absent</u>

The resolution was thereupon declared duly adopted. Dated: APRIL 16, 2025